

# G.O. Community Development Corporation

## PERMIT FOR USE OF BUILDING

NAME OF ORGANIZATION \_\_\_\_\_ Rev.05/2014

Do you carry Liability Insurance? Yes \_\_\_ No \_\_\_ If yes, attach Certificate of Liability

Approximate number of Attendees \_\_\_\_\_

Nature of Program (give complete information)

Gymnasium \_\_\_ Classroom \_\_\_ Computer Lab \_\_\_ Salter's Field \_\_\_ Library \_\_\_

Cafeteria \_\_\_ Kitchen \_\_\_ (A charge of \$10 an hour will apply)

**No food or beverages are permitted in the computer lab**

- Any group using the Gymnasium and wishes to use the sound or light system, a professional lighting and/or sound technician must be present. Those groups that do not have a sound or light technician must have the Recreation Center Coordinator present one hour before the event and throughout the completion of the Program. The Recreation Center Coordinator's hourly rate is \$15.00/hr.

Is this program for personal gain? Yes \_\_\_ No \_\_\_

Will admission be charged? Yes \_\_\_ No \_\_\_

Will articles be sold? Yes \_\_\_ No \_\_\_

Are custodial services required? Yes \_\_\_ No \_\_\_ Custodial services mandatory for weekend events.

**A charge of \$25.00/hr. will apply**

DATES REQUESTED	TIMES	HOURS	DATES REQUESTED	TIMES	HOURS

**PLEASE REVIEW THE RULES AND REGULATIONS ON THE REVERSE SIDE**

**I have read the rules and regulations and charges regarding the rental and use of the building. I agree all rules and regulations, and assume all responsibility for the building.**

Rental Charge \$ \_\_\_\_\_

Heating Fee \$ \_\_\_\_\_

Lighting Fee \* \$ \_\_\_\_\_

Custodian/Fireman \$ \_\_\_\_\_

**Approximate Total Fee \$ \_\_\_\_\_**

\_\_\_\_\_ Date of Request

\_\_\_\_\_ Print Name & Signature of Person Responsible for Request

\_\_\_\_\_ Telephone Number

\_\_\_\_\_ Address

APPROVED BY BOARD MEMBERS \_\_\_\_\_

## RULES AND REGULATIONS

1. The user(s) is to ensure that any furniture and equipment moved during use of the premises is replaced, that the premises will be left in a clean and tidy condition, that proper care will be taken of the premises during use and any damage from such use, whether caused by negligence, recklessness or the willfulness of the User(s), or the servants, agents or invitees of the User(s), is repaired at the User(s) own cost.
  2. The User(s) is to take out and maintain current throughout the term of this agreement a public risk insurance policy with a reputable insurer, having an AM Best rating of A – or better, in which (a) the GOCDC is indemnified in an amount not less than \$2 million for any claims whatsoever (including injury to persons or damage to property) arising out of the use of the GOCDC premises by the User(s); (b) the GOCDC is named as an Additional Insured under the policy; and (c) the policy or a certificate of insurance must be produced to the GOCDC prior to use of the facilities. User(s) and GOCDC agree that any insurance policies procured by User(s) that provide benefits or protection for the GOCDC shall be primary and that any policies procured by GOCDC that might happen to provide protection or benefits to the GOCDC arising out of User’s use of the GOCDC premises shall be excess.
  3. The User(s) agrees that no hazardous materials, including but not limited to, flammable materials or liquids, fireworks, pyrotechnic devises, explosives, poisonous materials or plants, strong acids or caustics, or dangerous animals will be brought onto the premises or used in any way while occupying any portion of any GOCDC owned property except as specifically listed below:
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4. The User(s) agree that no amusement rides or attractions, including but not limited to, trampolines of any type, enclosed or air supported structures of any type, climbing walls, climbing ropes, firearms or shooting activity, bow and arrow shooting activity or equipment or devices related thereto will be brought onto the premises or used in any way while occupying any portion of any GOCDC owned property except as listed below:
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5. The User(s) must give written notice to the GOCDC of any accident resulting in bodily injury or damage to property of the GOCDC or others occurring on GOCDC premises or in any way connected with the use of GOCDC premises within 24 hours of the accident. The notice must include details of the time, place and circumstances of the names and addresses of any person(s) witnessing the accident.

### BUILDING RENTAL FEES REV. 05/2014

	<u>Nonprofit/Local</u>	<u>Profit</u>	<u>Additional</u>
<i>Gymnasium</i>	<i>\$35.00/hr</i>	<i>\$50.00/hr</i>	<i>+ maintenance, custodial &amp; security cost</i>
<i>Class Room</i>	<i>\$20.00/hr</i>	<i>\$25.00/hr</i>	<i>+ maintenance, custodial costs</i>
<i>Computer Lab</i>	<i>\$15.00/hr</i>	<i>\$25.00/hr</i>	<i>+ maintenance, custodial &amp; security cost</i>
<i>Library</i>	<i>\$10.00/hr</i>	<i>\$20.00/hr</i>	<i>+ maintenance, custodial cost</i>
<i>Cafeteria</i>	<i>\$20.00/hr</i>	<i>\$35.00/hr</i>	<i>+ maintenance, custodial cost</i>
<i>Salter’s Field</i>	<i>\$60.00/hr<sup>1</sup></i> <i><sup>1</sup>After 2 hours (\$45.00/hr)</i>	<i>\$80.00/hr</i>	<i>+ maintenance, custodial &amp; security cost</i>

BUILDING RENTAL FEES WILL BE REVIEWED ANNUALLY BY GOCDC BOARD  
 If you have any questions, comments or concerns please call us at 440.997.0040 or email [board@go-cdc.org](mailto:board@go-cdc.org)